

AGENDA

Meeting: Southern Wiltshire Area Board

Place: [Online](#)

Date: Thursday 1 October 2020

Time: 7.00 pm

Including the Parishes of: Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

The Area Board welcomes and invites contributions from members of the public in this online meeting.

**If you wish to participate in the discussion, please contact Lisa Moore (Democratic Services Officer), direct line 01722 434560 or lisa.moore@wiltshire.gov.uk
You will be provided with a link to participate in the meeting online.**

Registrations to speak should be made no later than 4pm on the day of the meeting. If possible, please indicate the item(s) you wish to speak on, to assist the Chairman to manage requests.

[Guidance on how to access this meeting online is available here](#)

Any member of the public who wishes to watch the meeting only, can do so via the link at the top of this agenda.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk and press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

CLlr Richard Britton, Alderbury and Whiteparish (Chairman)
CLlr Richard Clewer, Downton and Ebbles Valley (Vice-Chairman)
CLlr Christopher Devine, Winterslow
CLlr Ian McLennan, Laverstock, Ford and Old Sarum
CLlr Leo Randall, Redlynch and Landford

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
1 Welcome and Introductions	7.00pm
2 Apologies	
3 Minutes (<i>Pages 1 - 4</i>) To approve and sign as a correct record the minutes of the previous meeting held on 16 June 2020	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements To receive Chairman's Announcements	
6 To note the written reports and updates in the agenda pack (<i>Pages 5 - 8</i>) <ul style="list-style-type: none"> • Wiltshire Council Updates – Connect 5, Covid. • Current consultations 	
7 Matters of Community Wide Interest (<i>Pages 9 - 18</i>) a) Wiltshire Council update on Covid 19 response and recovery work to date b) Community Policing – local issues and priorities, and update of Covid 19 response and recovery work in this area c) New Electoral Divisions for Southern Wiltshire <ul style="list-style-type: none"> • Area Board Boundary Review – Briefing paper attached: A consultation will run from 10 September 2020 – 31 October 2020 on the Draft Recommendations of the Electoral Review Committee for Area Board boundaries to take effect for May 2021. 	7.10pm
8 Now, where were we?! Karen to provide a brief update on the following: <ul style="list-style-type: none"> • Youth Activities • Health & Wellbeing projects • Eco Friendly Villages project • Rights of Way and footpath projects • Community Safety Directory 	7.30pm

9 **Reviewing local priorities** 7.45pm

The area board will facilitate discussion on the latest 'joint strategic needs assessment' for the Southern Wiltshire Community Area, and explain how you can get involved in helping to refresh and re-set our local priorities based on this data and in the light of issues that have been brought to bear by the pandemic.

10 **Funding New Youth Activities in 2020/21 (Pages 19 - 20)** 8.10pm

The area board will consider a report and recommendations for funding as detailed in the report attached to the agenda.

11 **Area Board Funding (Pages 21 - 24)** 8.20pm

£28,824 available for capital projects; £15,402 available for youth projects; £7,700 available for Health & Wellbeing projects; £3,700 earmarked for older people isolation initiatives.

The Board will consider funding applications as detailed below and in the attached report.

Officer: Karen Linaker, Community Engagement Manager

Applicant	Amount requested
Applicant: Firsdown Parish Council Project Title: Firsdown play area zip wire upgrade View full application	£4000.00
Applicant: Hamptworth Croquet Club Project Title: Keeping Hamptworth Croquet Club Open View full application	£5000.00
Applicant: Winterslow Parish Council Project Title: Barrys Fields Football officials facility View full application	£2500.00

12 **Community Area Transport Group (CATG) Update (Pages 25 - 44)** 8.40pm

To note the report and consider any funding recommendations of the last CATG meeting held on 15 September 2020, a copy of the

meeting notes are attached, along with a Highways Improvement request form from Redlynch PC.

13 **Future dates & Close**

9.00pm

Future meeting dates:

- Thursday 28 January 2021
- Thursday 3 March 2021

MINUTES

Meeting: Southern Wiltshire Area Board
Place: Online
Date: 16 June 2020
Start Time: 2.30 pm
Finish Time: 2.35 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Richard Clewer (Vice-Chairman),
Cllr Christopher Devine, Cllr Ian McLennan and Cllr Leo Randall

Wiltshire Council Officers

Lisa Moore, Democratic Services Officer
Karen Linaker, Salisbury Community Engagement Manager

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
24	<p><u>Election of a Chairman</u></p> <p>The Democratic Services Officer opened the meeting and called for nominations of Chairman for 2020/21.</p> <p>Cllr Randall proposed Cllr Britton. This was seconded by Cllr Clewer.</p> <p>There being no other nominations:</p> <p>Decision</p> <p>Cllr Richard Britton was elected as Chairman of Southern Wiltshire Area Board for 2020/21.</p> <p style="text-align: center;">Councillor Britton in the chair</p>
25	<p><u>Election of a Vice-Chairman</u></p> <p>The Chairman called for nominations for Vice-Chairman for 2020/21 and nominated Cllr Clewer. This was seconded by Cllr Devine.</p> <p>There being no other nominations:</p> <p>Decision</p> <p>Cllr Richard Clewer was elected as Vice-Chairman of Southern Wiltshire Area Board for 2020/21.</p>
26	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed anyone listening online.</p>
27	<p><u>Apologies</u></p> <p>There were none.</p>
28	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting held on 12 March 2020, were agreed as a correct record and signed by the Chairman.</p>
29	<p><u>Declarations of Interest</u></p>

	There were none.
30	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The Chairman drew attention to the report and appendices attached to the agenda.</p> <p>Decision</p> <p>The Southern Wiltshire Area Board agreed to:</p> <ul style="list-style-type: none"> a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A; b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.
31	<u>Close</u>

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Connect 5 aims to improve population mental wellbeing by changing the way we have mental wellbeing conversations.

Connect 5 is offering an incremental three-session training programme about mental health and wellbeing. The programme is free of charge and available to community groups and individuals who have a role in supporting mental wellbeing.

The programme has been developed by academic, clinical and public mental health experts in partnership with Health Education England and Public Health England.

Sessions are currently being held online. To make enquiries about the Connect 5 programme in Wiltshire please contact Kerri Lavender at kerri.lavender@wiltshire.gov.uk

	What will it cover?	Who is this for?
Stage 1 Brief Advice	Develop your core understanding of mental health, mental wellbeing and how to signpost to local services and resources that enable people to help themselves.	Anyone with an interest in improving mental wellbeing whose role involves interaction with the public, or anyone who has the opportunity to give brief wellbeing advice.
Stage 2 Brief Wellbeing Intervention	Build your skills and confidence to work with and improve the mental health and wellbeing of others. Including, how to support greater insight into experiences of stress and distress and how to help people take first steps to make themselves feel better.	Those with the opportunity, through their working practice, to engage in brief interventions.
Stage 3 Integrated Wellbeing Intervention	Advance your skills to work collaboratively with clients to create an action plan and integrate brief interventions to motivate and support people to make changes that last.	Those with the opportunity, through their working practice, to engage in brief interventions over an extended period of time.

Wiltshire Council Information Item

Subject:

COVID-19

The infection rate in Wiltshire remains low, but we cannot be complacent and it's important that everyone continues with their great efforts so far to follow social distancing measures and maintain good hand hygiene.

The advice for everyone remains the same:

- Keep washing hands regularly
- Wear a face covering over the nose and mouth in enclosed spaces
- Stay at least a metre away from people not in their household

If anyone is experiencing COVID-19 symptoms, no matter how slight they may be – a high temperature, a new, continuous cough or a loss or change to your sense of smell or taste – isolating and getting tested should be done immediately.

As a reminder, the isolation period is now 10 days. Those living in the same households should self-isolate for 14 days if they, or any members of the household, receive a positive test. Staying at home means not going out for any reason, including to work, or to the shops.

We thank everyone for their continued support and for playing their part.

WILTSHIRE POLICE

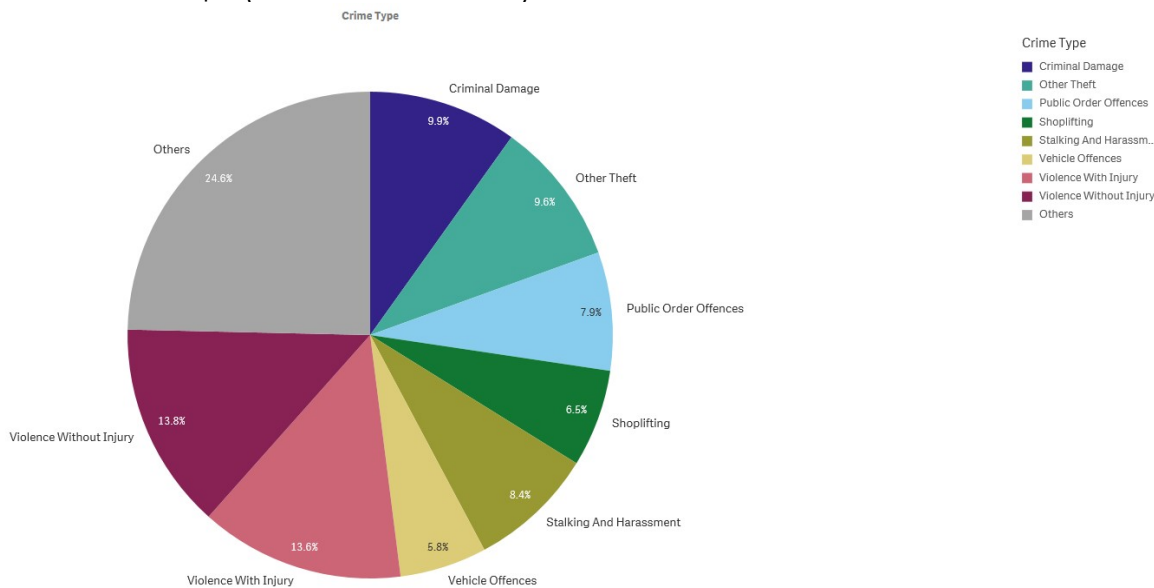
Salisbury CPT

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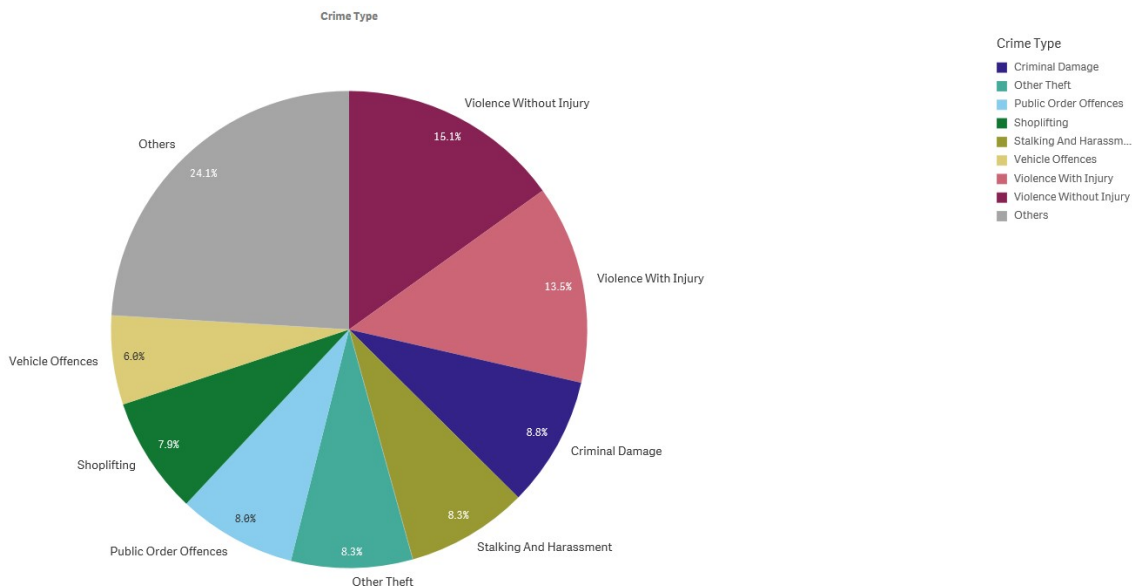


PERFORMANCE – YOUR AREA

Salisbury CPT – Highest Crime Groups (Previous 12 months)



Force Area CPT – Highest Crime Groups (Previous 12 months)



Salisbury CPT - Crime and incident demand for the 12 months to July 2020

WILTSHIRE POLICE

Salisbury CPT

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Proud to serve and protect our communities

September 2020

PERFORMANCE – FORCE-WIDE

- Wiltshire Police has had a decrease in the volume of recorded crime by 5.8% in the 12 months to July 2020 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In July, we received 8,974 999 calls which we answered within 8 seconds on average, 13,513 101 calls which we answered within 28 seconds on average, and 14,975 CRIB calls which we answered within 2 minutes and 19 seconds on average.
- In July, we also attended 1,899 emergency incidents within 10 minutes and 8 seconds on average.
- Wiltshire Police has seen an 8.2% reduction in vehicle crime and a reduction of 17.8% in residential burglaries in the 12 months to July 2020.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces (78.3%) nationally for public confidence. It covers the 12 months to March 2019. The publication can be found here: WWW.CRIMESURVEY.CO.UK

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/> Police.uk
- <https://www.police.uk/wiltshire>

For information on what crimes and incidents have been reported in the Salisbury Community Policing Team area, visit <https://www.wiltshire.police.uk/article/5445/Salisbury-Area-CPT> to view a crime and incident map and find links to more detailed data.

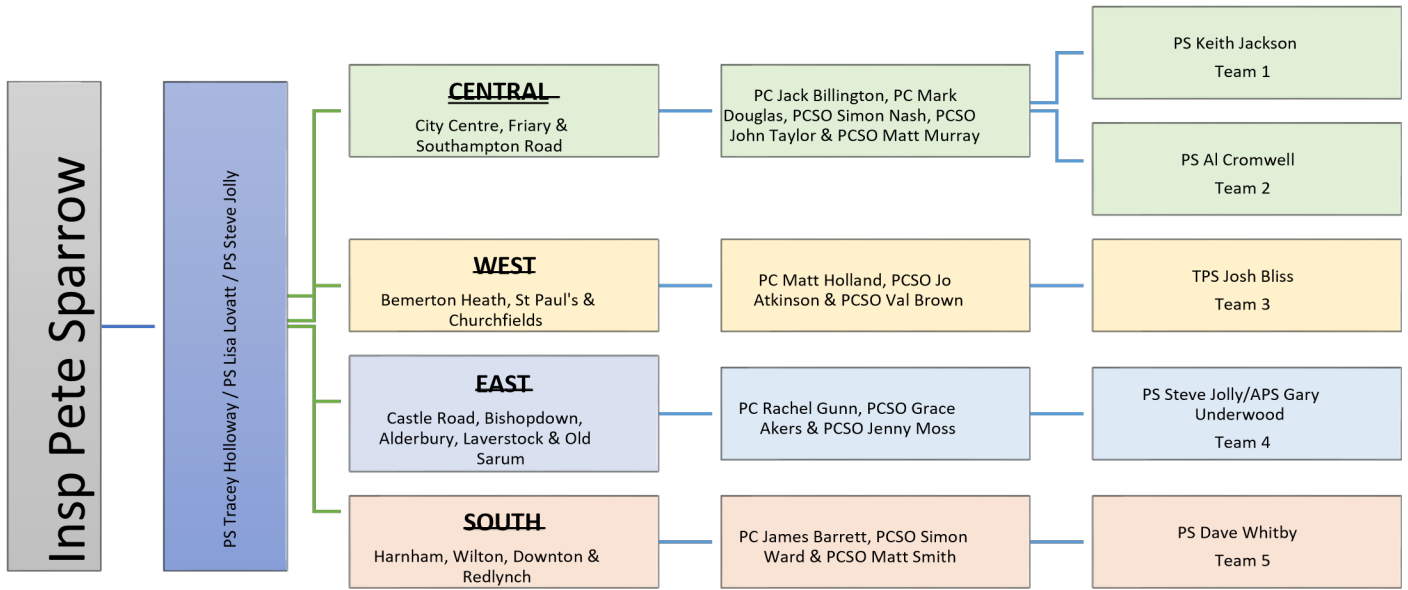
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YOUR CPT – SALISBURY



The new Beat Areas have now been established building better joined up working between the Neighbourhood and Response Teams. Each Response Team has been aligned to a Beat Area to encourage a better Problem Solving approach with anticipated increased community visibility and engagement encouraged.

Exception Reporting August - This is an opportunity to understand crime trends over a 2 year period. This reporting method helps to assess crime trends based on seasonal trends and can assist identifying emerging trends. The central blue line is the 2 year average with the green lines representing the Upper and Lower Control Limits. For the statistically minded the One/Three/Eight markers are where we have consecutive data points that are above or below 1 standard deviation from the mean.

Salisbury CPT:

This chart provides us with a visual impact of the Covid Lockdown and subsequent bounce back to normality. It is also worth noting that the 2 year mean average will have been impacted by this period.



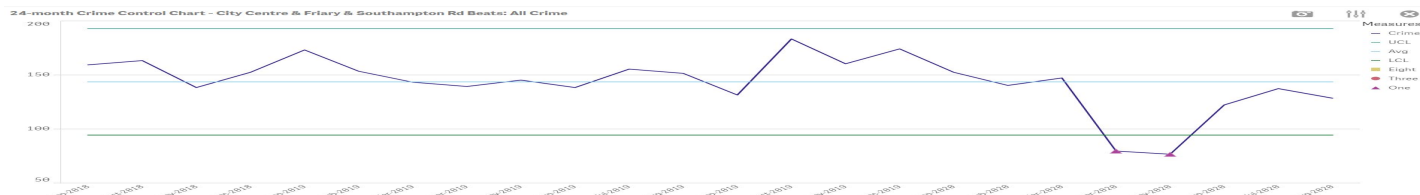
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Central:



All Crime – 127 reported crimes against an average of 143. August 2019 saw 151 offences.

Possession of Weapons – 3 month High (3 consecutive months above average). 3 offences were recorded over the month (average of 1.67).

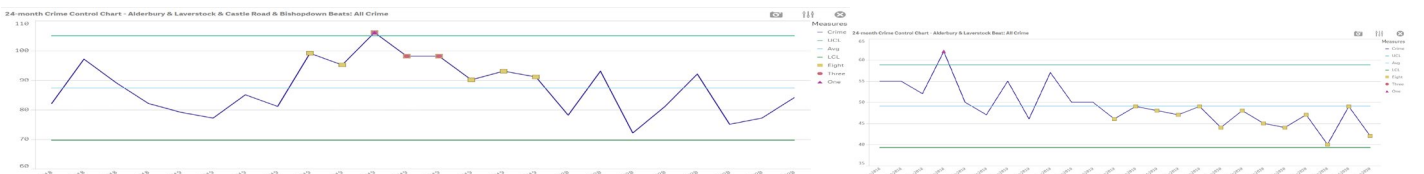
West:



All Crime – 99 reported crimes against an average of 92. August 2019 saw 102 offences reported.

Violence Against the Person – 1 Month High with 43 reported offences (34 Ave) that is largely due to Violence without Injury offences (21). The rise is in line with an increase in Domestic Abuse reports which we will continue to work on opportunities to protect and support victims in this area.

East:



All Crime – 84 reported crimes against an average of 87.42. August 2019 saw 98 offences reported. For the Alderbury and Laverstock Beat Area, this is the 13th month in a row that reported crime is below the 2 year average. Of particular note is Vehicle Crime where the monthly reports have been below average (2.58) for 8 months. Drug Offences report a short term high of 5 offences last month.

South:



All Crime - 92 offences reported against an average of 95.13

Robbery is our only short term high with 5 offences reported (2 in Downton & 3 in Harnham) against an average of 0.42. All of these offences remain under investigation, although worth noting that 3 offences have seen offenders arrested and bail conditions applied.

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LOCAL PRIORITIES – SALISBURY

AREA	PRIORITY	UPDATE
Central	Barnard Street / Paynes Hill / Culver Street Car Park	A Problem Solving approach with key stakeholder participation has assisted in the reduction of reports to this area. 30 patrols were recorded. The Closure Order obtained on a private premise in Barnard Street has been effective and has potentially assisted in the reduction of the reports.
	Street Drinkers & Public Space Protection Order (PSPO)	Ongoing effort to work with the City Security Officers in addressing the street drinking issues. There are some overlapping aspects with the above priority and discussions continue with Wiltshire Council regarding enforcement of the PSPO.
	Youth ASB	This was an issue in the early part of August; however, the arrest of two particular individuals and strict bail conditions has resulted in a significant reduction on our demand.
West	Demand reduction for shoplifting	There have been an increase in reports of theft offences and ASB related matters in the area of Wilton Road. Officers will be patrolling the area to reduce the demand and deal with offences.
	ASB	Fisherton Recreational Ground has seen an increase in ASB and litter during the nice weather. Officers are patrolling the area to educate and deal with any reports of ASB.
	Closure Orders	9 Lapham Vale following reports of ASB at the address. The closure order prevents other people, other than the tenant, attending the address.
East	Closure Orders	Regular visits are made to addresses, which have been subjected to Closure Orders to ensure compliance. Current Orders are in place at: <ul style="list-style-type: none"> • 71 Rhodes-Morehouse Way, Longhedge (exp. 16 Oct) • 36 Nicolson Vale, Longhedge (exp. 6 Oct) • 25 Down View Road (exp. 30 Sept)

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	ASB	<p>Castle Hill Country Park – We have had reports of anti-social behaviour from groups of young people within the Country Park as well as reports of someone driving a quad bike around the area.</p> <p>Whiteparish – The Parish Council raised concerns in relation to antisocial behaviour near the skate park. We have asked officers to conduct patrols of the area to identify those involved. We have also been aware of some ongoing anti-social behaviour in Green Close. Wiltshire Council are working with local police to try to resolve this matter.</p>
South	ASB in Downton	<p>Closure Order obtained at 14 Roman Meadow, Downton preventing entry to anyone other than occupant (expires 7 October). This is an ongoing area of youth ASB, criminal damage and drug intelligence centred around one address with ongoing partnership work to improve situation.</p> <p>An interim injunction has been granted by the court for June Martin.</p>
	Speeding Vehicles	<p>Community Speed Watch (CSW) have now returned to our streets. Staff are being encouraged to conduct speed checks alongside CSW where possible.</p>
	Rural Crime inc. Hare Coursing, Fly-Tipping & Theft offences	<p>Visibility in the rural areas is vital. Fly-tipping is increasing and we have conducted joint operations with Wiltshire Council and Trading Standards surrounding waste carriage licenses. 30 vehicles stopped with four investigations started and one vehicle seized for no insurance.</p>
	Disruption	<p>We have an Organised Crime Group living within this area and disruption of their activity is a regular occurrence.</p>

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HIGH LEVEL PCC UPDATES

- **PCC Annual Report:** Last month, the Police and Crime Commissioner published his annual report for 2019/20. The report sets out how the OPCC priorities are being met and highlights what additional work is being carried out to ensure that wider policing priorities reflect the concerns from the Wiltshire and Swindon communities he serves. You can read the full report [here](#).
- **Frontline recruitment is on track:** Wiltshire's first 40 student police officers on the new police degree apprenticeship are nearly half way through their initial 23 week classroom training before deployment to Community Policing Teams in December. The next cohort of 20 students start their training on 19 October and by March 2021 we are on target to have 1,050 police officers in Force. We also welcomed 20 new student Police Community Support Officers (PCSOs) who started their 12 week training in August and we've had a huge response to our PCSO recruitment campaign in July with 179 applicants, a record level of interest in this important community facing role.
- **COVID19 update:** We continue to be impressed by the high levels of compliance with the current restrictions within our communities. Although officers have not issued any Fixed Penalty Notices for breaches to these restrictions since May, we remain fully committed to being transparent when it comes to enforcement. You can see our latest FPN Summary Overview report [here](#). The OPCC is also in the process of distributing the new COVID19 Response Fund – a £50,000 funding stream supporting community and voluntary groups that are struggling to keep their organisation going or are facing unexpected costs due to the Coronavirus pandemic.

HIGH LEVEL FORCE UPDATES

- **Officer and staff assaults review:** The views of more than 40,000 officers and staff have informed the Officer and Staff Safety Review published by the National Police Chiefs' Council (NPCC) last week. The review, which is the largest ever survey of the police workforce, was commissioned to examine why police forces are seeing a rise in assaults and increased violence against officers. Here in Wiltshire, we are not immune to assaults against our frontline officers, staff and volunteers and this is something we have seen increase year on year. Even as our officers and staff have been out in our communities trying to provide reassurance during the COVID pandemic, they are still being kicked, spat at and abused. We've already introduced a large number of improvements to best protect our staff including the introduction of spit and bite guards and increased the number of officers who carry taser but this is also a societal problem that needs to change. We welcome this review and will continue to invest in anything which protects our officers and staff.
- **COVID19 update:** We are pleased to report that we are still seeing a very high level of compliance within our communities with regards to the Coronavirus Regulations. Our officers continue to focus on engaging with our communities first and foremost and, for the most part, this continues to be effective. The Government has now brought in tougher penalties for those

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who do not wear face coverings in areas where it is now mandated to do so and for those who organise, facilitate or attend any large gathering or unlicensed music event. These types of unlawful events place the public at a high level of risk and are likely to spread the virus. If we come across these types of events we will actively look to use our powers. Coronavirus remains a deadly threat and it should be everyone's priority to stop the spread of the virus and save lives.

- **Demand campaign:** The lifting of lockdown restrictions in July heightened some of the demands Wiltshire Police face, particularly those related to public order, violence against the person and anti-social behaviour. In comparison to last summer, we are seeing an increase of 26% in public order offences and an 18% increase in reports of anti-social behaviour. Last month, we launched a campaign with the aim of highlighting some of these additional summer demands, and whilst there has been some reduction in these offences as a result, compared to last year we are still seeing more of these crime types. We continue to proactively work with the public and our partners to not only reduce this demand, but to prevent crimes from happening in the first place. You can find out more about the summer demand campaign on our website and by following #summerdemand on social media.

GET INVOLVED

- You can keep up to date with the latest news in your area by signing up to our Community Messaging service – www.wiltsmessaging.co.uk
- You can follow your CPT on social media
- [Salisbury Police Facebook](#)
- [Salisbury Police Twitter](#)

More information on your CPT area can be found here: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

Area Board Boundary Review Briefing Note No. 20-30

Service: Democratic Services
Further Enquiries to: CGR@wiltshire.gov.uk
Date Prepared: 10 September 2020

Background

Following the Electoral Review of Wiltshire Council, Electoral Divisions for the May 2021 elections no longer align to the boundaries for the Council's 18 Area Boards, which are based on Electoral Divisions.

It is therefore necessary for Full Council to agree new Area Board boundaries for implementation in May 2021.

Electoral Review Committee

At its meeting on 21 July 2020 Full Council delegated authority to the Electoral Review Committee to conduct a review of Area Board boundaries and prepare recommendations for its consideration.

The Committee met with the Members of each Area Board in July to discuss the incoming Electoral Divisions and their impact, including on potential Area Board boundaries.

At its meeting on 13 August 2020 the Committee agreed a set of proposals for Area Board boundaries to be consulted upon.

Consultation

A consultation will run from **10 September 2020 – 31 October 2020** on the [Draft Recommendations](#) of the Electoral Review Committee for Area Board boundaries to take effect for May 2021.

This briefing note will be circulated to all parishes and Members, and where an Area Board meets it will have the opportunity to be briefed on the proposals.

Online surveys have been prepared for people to respond to the proposals, as follows:

Amesbury	Bradford on Avon
Calne	Chippenham
Corsham	Devizes
Malmesbury	Marlborough
Melksham	Pewsey
Royal Wootton Bassett and Cricklade	
Salisbury	South East Wiltshire
South West Wiltshire	Tidworth
Trowbridge	Warminster
Westbury	

Decision

The Committee will review all responses to the consultation and prepare Final Recommendations for consideration by Full Council on 24 November 2020.

Report to	Southern Community Area Board
Date of Meeting	1/10/2020
Title of Report	Allocation of Youth Club Funding 2020-21

1. Purpose of the report:

Councillors are asked to agree the allocation of the Youth Budget for this financial year.

2. Main Considerations

- (i) The 2020-21 Youth Budget is £15,402k
- (ii) Three main community-led youth clubs operate in our area – at Winterslow, Whiteparish and Old Sarum.
- (iii) Due to the covid restrictions the clubs have not been able to operate since the end of March, and only Old Sarum plans to re-open this month. Both Winterslow and Whiteparish are unable to re-open due to a combination of grappling with the complexities of operating by the covid-19 guidelines and not having sufficient volunteers to share the extra workload. Whiteparish hopes to reopen when the current period of uncertainty settles, whilst Winterslow may need to cease operating permanently.
- (iv) District Sports, Boomsatsuma, Any Body Can Cook and Excel Activity (Bubble Football) provided popular sessions last year, and each are operating a covid-19 adapted offer this year
- (v) Last year, we considered the following commissioning options:
 - Option 1 - 66% commissioned providers / 33% reserved fund
 - Option 2 – 50% commissioned providers / 50 % reserved fund
 - Option 3 – 33% commissioned providers / 66% reserved fund

3. Options

- (i) Currently, only Old Sarum youth club is set to run during this financial year, and so the suggestion is to commission a similar number of sessions for Old Sarum youth club as was commissioned last year, up to a maximum of £1200.
- (ii) Alongside the offer for Old Sarum, we could consider exploring the option of commissioning providers to organise a fun day/series of fun days to benefit as many young people as possible across the community area, recognising the challenges posed in facilitating this according to covid-19 guidelines.
- (iii) New initiatives. What please? How can we best use our remaining youth grant for the wider benefit of our young people?

4. Recommendation

(i) That the Area Board authorises the Community Engagement Manager to finalise arrangements and costs for the provision of activities at Old Sarum Youth Club to a maximum of £1,200.

(ii) That councillors support the idea of funds being used to facilitate a series of fun days for the remainder of the financial year, covid-19 arrangements permitting, subject to the details being agreed at the next meeting.

(iii) That councillors request the Community Engagement Manager to explore potential new initiatives suggested at this meeting for how the remaining youth budget is used.

**Report Author: Karen Linaker, Community Engagement Manager 01722 434697
karen.linaker@wiltshire.gov.uk**

Report to	Southern Wiltshire Area Board
Date of Meeting	1 October 2020
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Firsdown Parish Council Project Title: Firsdown play area zip wire upgrade View full application	£4000.00
Applicant: Hamptworth Croquet Club Project Title: Keeping Hamptworth Croquet Club Open View full application	£5000.00
Applicant: Winterslow Parish Council Project Title: Barrys Fields Football officials facility View full application	£2500.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2020/2021 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3864	Firsdow Parish Council	Firsdow play area zip wire upgrade	£4000.00
Project Description: The relocate the existing shelter to allow for the installation of a new safer and longer zip wire for the benefit of parish and visiting families alike.			
Input from Community Engagement Manager: This is a much used and highly valued local facility that will be enhanced as a consequence of this work. The request meets the grants criteria and the Parish Council is contributing over half of the amount required.			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
3833	Hamptworth Croquet Club	Keeping Hamptworth Croquet Club Open	£5000.00
Project Description: Hamptworth Croquet Club needs to purchase specialist lawn care equipment in order to stay open. We, like our landlord have been financially hit by the Covid crisis, and now face the challenge of having to maintain our own lawns. This means buying specialised equipment as croquet lawns need to be kept like putting greens or bowling greens all year round.			

Input from Community Engagement Manager:

This is a well-used asset, which attracts croquet players from many miles around, bringing in much needed income into the local economy. The grant request meets the criteria. The total costs are £16,838 and the club is contributing the remainder.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
3834	Winterslow Parish Council	Barrys Fields Football officials facility	£2500.00

Project Description:

The Council has planned to refurbish the large disabled toilet room at Barrys Fields for some time. It is important that we provide a shower facility for sports participants who have impaired mobility. Football use of Barrys fields continues to increase with approx. 180 children and young people girls and boys taking part this year. There will also be two new adult teams playing from this season. PC funds have been dramatically impacted by Covid and the project has been on hold but there is now an urgent requirement to provide football officials with a dedicated shower and changing area that meet FA requirements. We can achieve this by reconfiguring the existing toiletsink etc and installing the proposed shower and partitions. No grants are available from the FA and the football club have also been hit by increased costs relating to Covid.

Input from Community Engagement Manager:

Following consultation with the Chairman and local councillor – this grant was approved in August, as the parish council needed the funds to carry out urgent work ahead of the football season. This report is for the area board to ratify that decision.

Proposal

That the Area Board ratifies this earlier made urgent decision.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Karen Linaker
 Community Engagement Manager
 01722 434697
karen.linaker@wiltshire.gov.uk

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 15 SEPTEMBER 2020

	Item	Update	Actions	Who
1.	Attendees and apologies			
	Present:	Elaine Hartford (Alderbury PC), Mike Hayday & Maria Pennington (part) (Whiteparish PC), Vic Bussereau L&FPC, Chris Hall Downton PC, Gill Sowerby Grimstead PC, Ian Coulson (Resident), Cllr Richard Clewer (Chair), Cllr Ian McLennan, Cllr Richard Britton (part), Julie Watts Principal Engineer		
	Apologies:	Spencer Drinkwater		
2.	Financial Position			
		The financial statement can be found in Appendix A. The allocation for 2020/2021 remains the same at £13,676 therefore £20,857 is uncommitted.		CATG
3.	Other issues.			
a)	Social Distancing	JW provided an outline of the process and the group considered the two locations in Appendix B. The group did not want to pursue any measures at either location. Cllr McLennan raised an issue about overgrown vegetation at the Bishopdown end of the shared use path from Salisbury to Laverstock and the provision of a crossing point at London Road Roundabout. JW to investigate and bring possible to the next meeting.		JW
b)	Traffic Surveys New email address.	Requests should be submitted using the form found on the councils website at www.wiltshire.gov.uk/council-democracy-area-boards and sent to a new dedicated email address - trafficsurveys@wiltshire.gov.uk Traffic surveys (i.e. Metrocounts) were intended to re-commence in September once the schools returned however new financial control measures recently implemented require this type of spend to be approved by a Commercial Board. Once the Road		JW

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 15 SEPTEMBER 2020

		Safety Team have this approval they will progress any outstanding requests.		
c)	Cycle Schemes	<p>Cllr Clewer introduced an item regarding the problems he was experiencing getting footways and cycle paths cleared of vegetation and general maintenance and sked the group if they shared his concerns. The rest of the group did not feel that this was a problem in their areas.</p> <p>Cllr McLennan raised the problem with school traffic at Laverstock parking on the cycleways.</p>		CATG
4.	Top 5 Priority Schemes			
a)	<p>13-19-1 C12 Nunton. Footway improvement.</p>	<p>The topographical survey has been completed and therefore design works are progressing.</p> <p>JW informed the group that the entire team had been transferred to work on COVID schemes and all other work had stopped. CATG is now commencing again and once designs and estimates are available JW will consult with O&NPC.</p>		JW
b)		13-19-4 to become a top 5 priority		CATG
c)		13-20-4 to become a top 5 priority		CATG
d)		13-20-6 to become a top 5 priority		CATG
e)		13-20-10 to become a top 5 priority		CATG
f)		13-20-11 & 13-20-12 to become a top 5 priority		CATG

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 15 SEPTEMBER 2020

5.	New Issues			
a)	<p>13-19-4</p> <p>Ford.</p> <p>Green Lane junction Roman Road.</p> <p>Signing improvements</p>	<p>This is a key walking, cycling and equestrian route and those unfamiliar with the route might not be aware that they are approaching a junction and exit straight on to Roman Road risking an accident.</p> <p>Request for Give Way signs on Green Lane where it is used by residents and others to exit on to Roman Road, Ford. Erect warning signs on Roman Road to alert users to the potential presence of non-motorised users crossing at this point. See Appendix C for further details.</p> <p>L&FPC supports adding a give way sign on the northern approach of Green Lane, as there is little visual warning to anyone approaching Roman Road from the Old Sarum direction; moreover, it is down a significant slope.</p> <p><i>Amending the signs on Roman Road would provide greater clarity to those travelling along Roman Road and provide a clearer warning of the junction with Green Lane - estimated cost £1000. However it is unlikely that anyone approaching this junction from the north section of Green Lane will be travelling at speed or unfamiliar with the road layout, there is no record, either official or anecdotal of cyclists or vehicles overshooting the junction, therefore the provision of a sign at this location would be of little benefit and a maintenance liability.</i></p> <p>Vic Busseareau (L&FPC) confirmed that the request was for a warning sign about 50m before the junction. JW confirmed that the regulations did not allow a stand-alone advance give way sign. This would require a give way sign at the junction and then a give way ahead sign could be placed north of this. The group asked JW to confirm the costs of the signs and bring back to the next meeting.</p>	<p>The group agreed to fund the scheme to erect signs on Roman Road at a cost of £750 to the CATG and £250 from the PC.</p> <p>The group agreed to defer a decision on the Green Lane give way signs until costs were known.</p>	CATG

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 15 SEPTEMBER 2020

b)	<p>13-20-3</p> <p>Longhedge</p> <p>Mynarski Close</p> <p>Various</p>	<p>The entrances to Mynarski Close and adjacent cottages onto the A345 are hidden, particularly at night. The speed limit on the A345 is 40mph but poorly signed and vehicles travel at 60mph. A lack of speed monitoring has led to drivers that feel it is safe to speed without risk of prosecution. Accidents have occurred at the junction.</p> <p>Priority 1 - improve the speed limit signing, larger signs or carriageway roundels.</p> <p>Priority 2 - a sign warning of the hidden entrances supported by a light covering the junction. There is no street lighting on Mynarski Close (10 houses) so no ambient light.</p> <p>Finally, irregular speed control/checks by the police to deter speeding.</p> <p>L&FPC noted this problem when responding to the original planning application. The PC accepts there is a safety issue and supports the request for WC to investigate the problem and implement appropriate measures to improve the situation. A Traffic Survey Request Form has been raised in parallel to this to confirm traffic speed at the entrance to the Close.</p> <p><i>The recommended action will depend upon the traffic survey results, defer discussion until these are available – see item 3b.</i></p>	<p>The group agreed to defer discussion about this issue until the results of the traffic survey are available.</p>	CATG
c)	<p>13-20-4</p> <p>Grimstead</p> <p>Butterfurlong Road/Long Drove</p> <p>Signing and Lining</p>	<p>Visibility is limited when exiting the junction of Butterfurlong Road and Long Drove. JW & Grimstead Parish Council (GPC) have met to discuss the matter and a signing and lining scheme to improve warning of the junction is attached in Appendix D.</p> <p><i>Estimated cost is £850 if the lining works are completed with others in the area. GPC have agreed to fund 25% of the cost of the works up to a maximum of £213.</i></p>	<p>The group agreed to fund the scheme at a cost of £637 from the CATG and £213 from the PC.</p>	CATG

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 15 SEPTEMBER 2020

d)	<p>13-20-5</p> <p>Winterslow</p> <p>Weston Lane</p> <p>Speed limit review</p>	<p>Weston Lane is subject to National Speed Limit, it is a busy road and people drive to the limit and beyond. There has been a significant increase in the occupancy of this road with several new dwellings. There is a Sports Pavilion used by school age children transported to and from the facility, sometimes on foot.</p> <p>This has been discussed at several Parish Council meetings whereby residents have attended to complain about the speeding traffic along this road. It is a concern that traffic is legally allowed to drive up to a limit of 60mph in the middle of a village</p> <p>The Parish Council would like to request a speed limit reduction along this road, from the National speed limit of 60mph to an appropriate speed limit, for the area, of 30mph.</p> <p><i>It is unlikely that any review would recommend a blanket reduction to 30mph, but it may recommend a 40mph speed restriction. A speed limit assessment would cost £2500 and implementing any recommended changes would be additional.</i></p>	<p>The group agreed to defer this issue as no one was present from Winterslow PC.</p>	CATG
e)	<p>13-20-6</p> <p>Grimstead</p> <p>Various locations</p> <p>Street nameplates</p>	<p>Grimstead PC would like street name plates erected at 5 sites in the village (see Appendix E) so that delivery vans, etc. can find their correct destination easier.</p> <p><i>Estimated cost is £1000.</i></p>	<p>The group agreed to fund the scheme at a cost of £750 from the CATG and £150 from the PC.</p>	CATG
f)	<p>13-20-7</p> <p>Whiteparish</p>	<p>The verge at the junction of Common Road and Croft Heights is being eroded due to vehicle overrun. Whiteparish PC would like measures introduced to prevent this from occurring, possible suggestions are bollards/kerb.</p>	<p>Issue to be closed.</p>	CATG

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 15 SEPTEMBER 2020

	<p>Common Rd with Croft Heights</p> <p>Kerbs/bollards</p>	<p><i>Given the height of the verge at this location it is unlikely that bollards would be effective in preventing vehicles eroding the verge. Kerbs would be the most practical solution, the work will require a road closure, estimated cost £5000.</i></p> <p>The group felt that whilst they were sympathetic to the issue this was a problem throughout the County and the scheme did not represent value for money and agreed to close the issue.</p>		
g)	<p>13-20-8</p> <p>Whiteparish</p> <p>Miles Lane with the A27</p> <p>Kerbing improvements</p>	<p>The kerbline at the junction of the A27 and Miles Lane is constantly being overrun by large vehicles. Whiteparish PC would like to request measures to improve the kerbing so that it is more suitable for large vehicles.</p> <p><i>The levels at this junction are likely to be adjusted to improve drainage (see below) therefore it would be inappropriate to carry out any works to the kerbs at this stage. There has been a double height kerb installed which does not currently show any signs of damage.</i></p> <p><i>Trief kerbs https://www.marshalls.co.uk/commercial/product/titan-kerb are more commonly used in Urban Areas. They are also expensive at £240 per metre. This work would require Miles Lane to be closed and temporary traffic signals on the A27 - estimated cost £5,000.</i></p> <p>Cllr Britton confirmed that the double height kerbs were already being hit and would not be a permanent solution. The group felt that whilst they understood the problems at this junction they did not feel that it represented value for money and agreed to close the issue.</p>	Issue to be closed.	CATG
h)	<p>13-20-9</p> <p>Whiteparish</p>	<p>Water flows off of Miles Lane onto the A27, which in the winter then freezes. Whiteparish PC would like to request that the drainage is improved to prevent this from happening.</p>	Issue to be closed.	CATG

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 15 SEPTEMBER 2020

	<p>Miles Lane with the A27</p> <p>Drainage improvements</p>	<p><i>This requires the road to be reshaped and additional gullies installed. This is currently being considered for works in 2020/21 by the major maintenance team but is dependent on budget allocations.</i></p> <p>The major maintenance team have confirmed that this will not be included for any widescale surfacing this year and that the drainage works will require a complete redesign as the existing system on the A27 is at capacity. The group agreed that this was not a CATG issue and therefore would be closed.</p>		
i)	<p>13-20-10</p> <p>Longhedge</p> <p>A345 junction with Mynarski Close</p> <p>Improvements to the footway</p>	<p>The pedestrian route from Mynarski Close along the A345 to the Longhedge estate, local bus stops and future amenities is unsafe. The path is approximately 18 inches wide and slopes inwards towards a muddy uneven surface. It is barely wide enough for a fit adult to walk along safely, certainly not for a disabled person or child in a pram/pushchair.</p> <p>Request for a footway to accommodate pedestrians, wheelchairs, and parents with pushchairs/prams moving adjacent to a very busy 'A' road as soon as possible.</p> <p>The PC supports this request; the access to Mynarski Close is 200m from Longhedge roundabout, where the nearest bus stop is located and access to the new neighbourhood centre which includes a convenience store and a nursery. The existing footway varies in width from 12-18in over a 25yd stretch and has a reverse camber which leads to puddles across its width (Photograph 1). This stretch is unsafe. In addition, a 12yd stretch at the far end narrows to 2ft and is uneven; this is inadequate and is also probably unsafe (Photograph 2). (Photographs can be found in Appendix F).</p>	<p>The group agreed to progress the design work at a cost of £2800 with no PC contribution.</p>	CATG

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 15 SEPTEMBER 2020

		<p><i>To improve this footway in any meaningful manner, the surface would need to be laid to the boundary of the adjoining properties. This is likely to require a retaining wall, removal of the trees and shrubs, lowering of BT apparatus and the relocation of two telegraph/electric poles. There is also a high voltage electricity cable that runs along this verge that, given the current height of the verge is likely to require lowering.</i></p> <p><i>If the group wishes to progress this scheme then the first step would be to obtain a Topographical Survey (estimated cost £1800) and excavate trial holes to confirm location and depth of the utility services, (estimated cost £1000). Liaison with utilities could then take place to establish their costs. It is anticipated that this scheme would require a substantive bid.</i></p> <p>The group expressed their frustration that this section has not been completed through the planning process. A number of members including Mr Coulson a member of the public expressed how dangerous it was to walk along this section of carriageway for all those residing in the existing cottages and Mynarski Close. The group agreed that the footway did not necessarily have to be to a perfect standard and that if a minimum of 1.2m could not be obtained in small sections then this should stop the project. The group agreed to fund the investigation works and then seek funding from either a substantive bid or central sources.</p>		
j)	<p>13-20-11 & 13-20-12</p> <p>Whiteparish</p> <p>Romsey Road/Green Close</p> <p>Solar Panel and Post for SID</p>	<p>Whiteparish Parish Council have access to a shared SID with Landford Parish Council. When the SID is in situ the battery requires frequent charging, therefore they would like to purchase a solar panel, the cost of which is £285.00.</p> <p>The SID is normally situated on a lamp column at the junction of (A27) Romsey Road and Green Close, however the PC have been advised by Atkins (Wiltshire Council's Street Lighting Engineers) that it is not safe to continue to use this column as it cannot safely carry the additional weight</p>	<p>The group agreed to fund the scheme at a cost of £439 from the CATG and £146 from the PC.</p>	CATG

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 15 SEPTEMBER 2020

		of a SID and Solar Panel. The cost of a post and foundation installed is £300.		
6.	Other Schemes			
a)	Issue No: 7134 Bishopdown to Old Sarum Cycle Route. Direction signs.	The signs are located within both Salisbury and Southern CATG areas. The funds for the scheme are being split COGS - £1600, Salisbury CATG £1600, L&FPC - £400 & Southern CATG £1200. The work is being managed by Salisbury CATG.		Salis. CATG
7.	Issues to be closed			
a)	Issue 6529 Downton – The Borough Kerbing of The Green	This scheme was completed during the lockdown taking advantage of the reduced traffic volumes. Invoices to be issued to the PC and Longford Estates and the issue closed. Chris Hall thanked the group for all their help in getting the kerbing installed and the contractors for completing the installation efficiently and tidily.		CATG
7.	Date of Next CATG Meeting: TBC			

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 15 SEPTEMBER 2020

Southern Wiltshire Community Area Transport Group

Principal Engineer – Julie Watts

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Southern Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining Highways funding balance of **£15,391** subject to any local contributions not listed above.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

Southern Wiltshire CATG
FINANCIAL SUMMARY

BUDGET 2020-21

£13,676.00 CATG ALLOCATION 2020-21

£14,192.00 2019-20 underspend

Contributions

£3,125.00 6529 Downton PC Kerbing

£6,250.00 6529 Longford Estates Downton Kerbing

£400.00 7134 Laverstock & Ford PC Green Lane cycleway signing

£114.00 Redlynch PC Lover Village Signs

£487.00 Redlynch NAL Socket

Total Budget 2020-2021

£38,244.00

Commitments carried forward from previous years

6529 Downton The Borough, Kerbing of the Green

7134 Contribution to the Green Lane Cycleway signing

Redlynch NAL Socket

Lover village signs

£15,715.00 Actual

£1,600.00 Estimate

£487.00 Estimate

£114.00 Estimate

New schemes

Total Commitment 2020-21 **£17,916.00**

Balance to Spend **£20,328.00**

Southern Wiltshire Social Distancing

No.	Town/Village	Street	Potential Issue	Assessment Stage 1	Assessment Stage 2	Assessment Stage 3	Solution type
1	Downton	Bridges over B3080	Bridges are too narrow to accommodate social distancing	Fail	Fail	Fail	Carriageway reduced to one lane with temporary traffic signals.
2	Old Sarum	Castle Road	At the moment it is not possible to give 2 metre social distancing on the Castle road stretch at the top near Old Sarum Castle without going onto grass on edge of road which is uneven on a bike and where cars go quite fast next to you, it would be easier at top to make pavement wider and section for walking and cycling as it is grass at the moment	Pass	Fail	Fail	Footway widened into grass verge.

13-19-4 - Green Lane & Roman Road, Ford

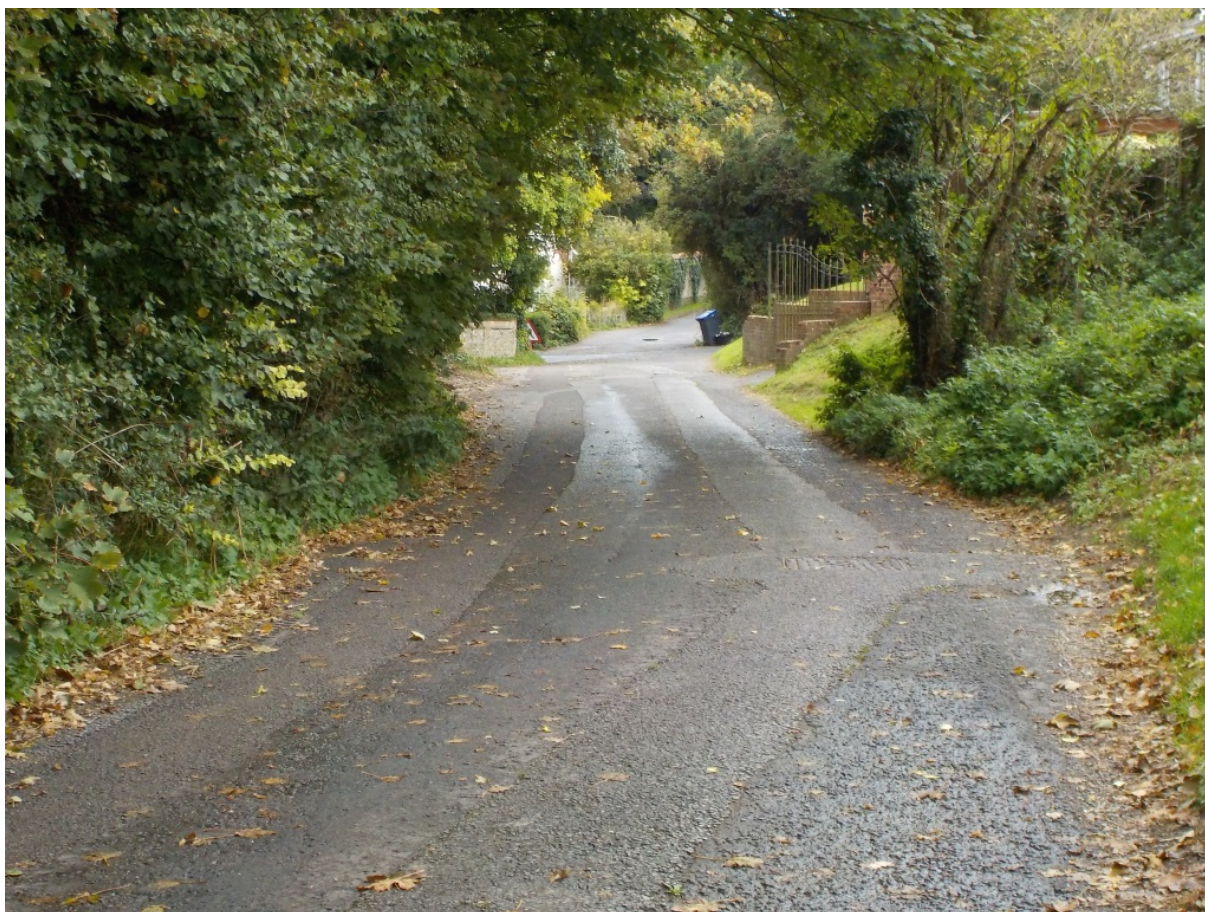
Warning Signs on Roman Road



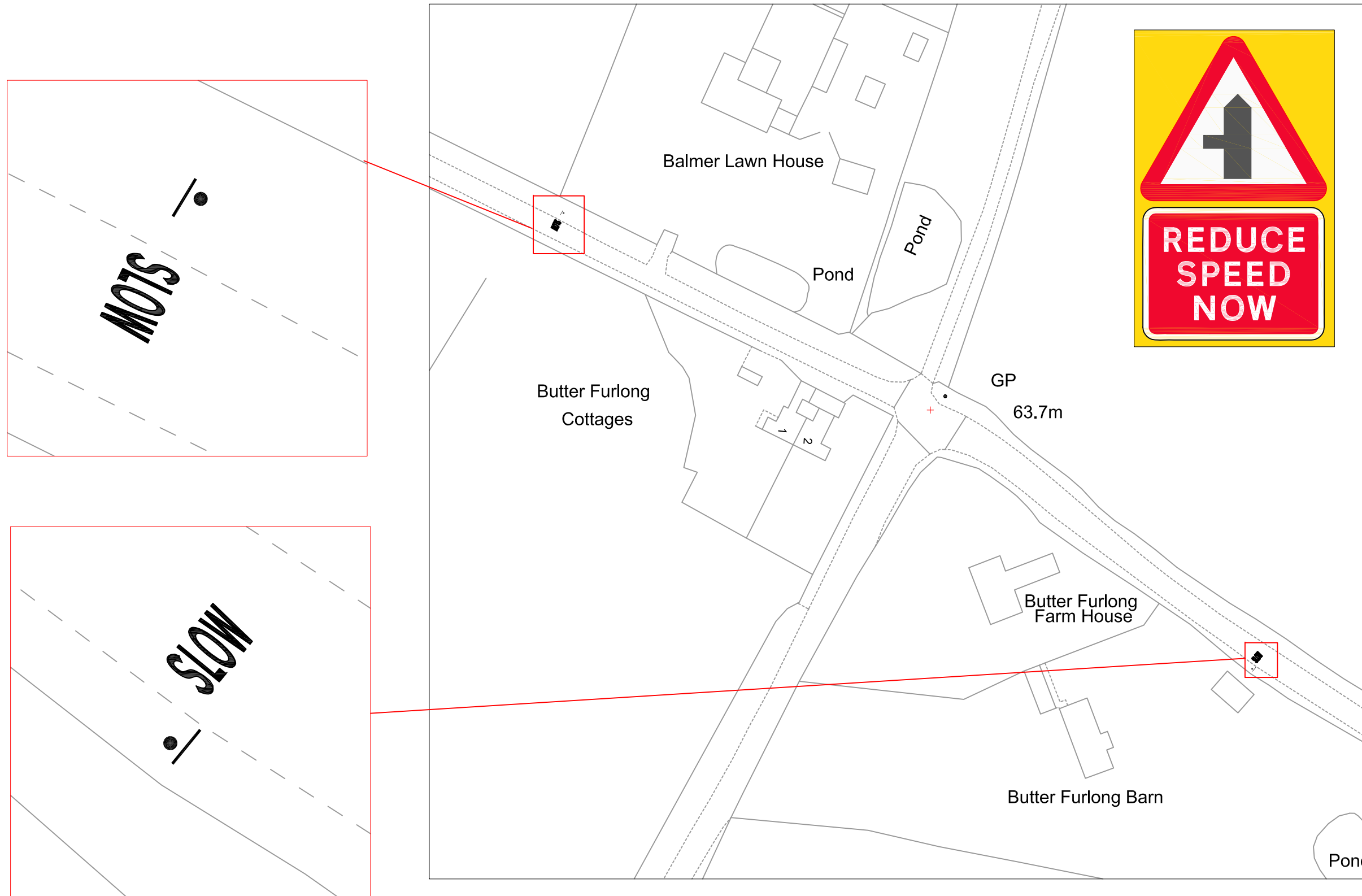
Proposed signs



Green Lane – Approach to Roman Road



Proposed signface and location of new signage.
New "SLOW" marking on each approach.



NOTES:

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Traffic & Network Management
County Hall, Bythesea Road, Trowbridge
Wiltshire, BA14 8JD
Tel: 0300 4560100
Website: www.wiltshire.gov.uk

F					
E					
D					
C					
B					
A					
O	15/01/20	JW	DMT	DMT	ORIGINAL
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION

DRAWING PURPOSE:

PROPOSAL

PROJECT:

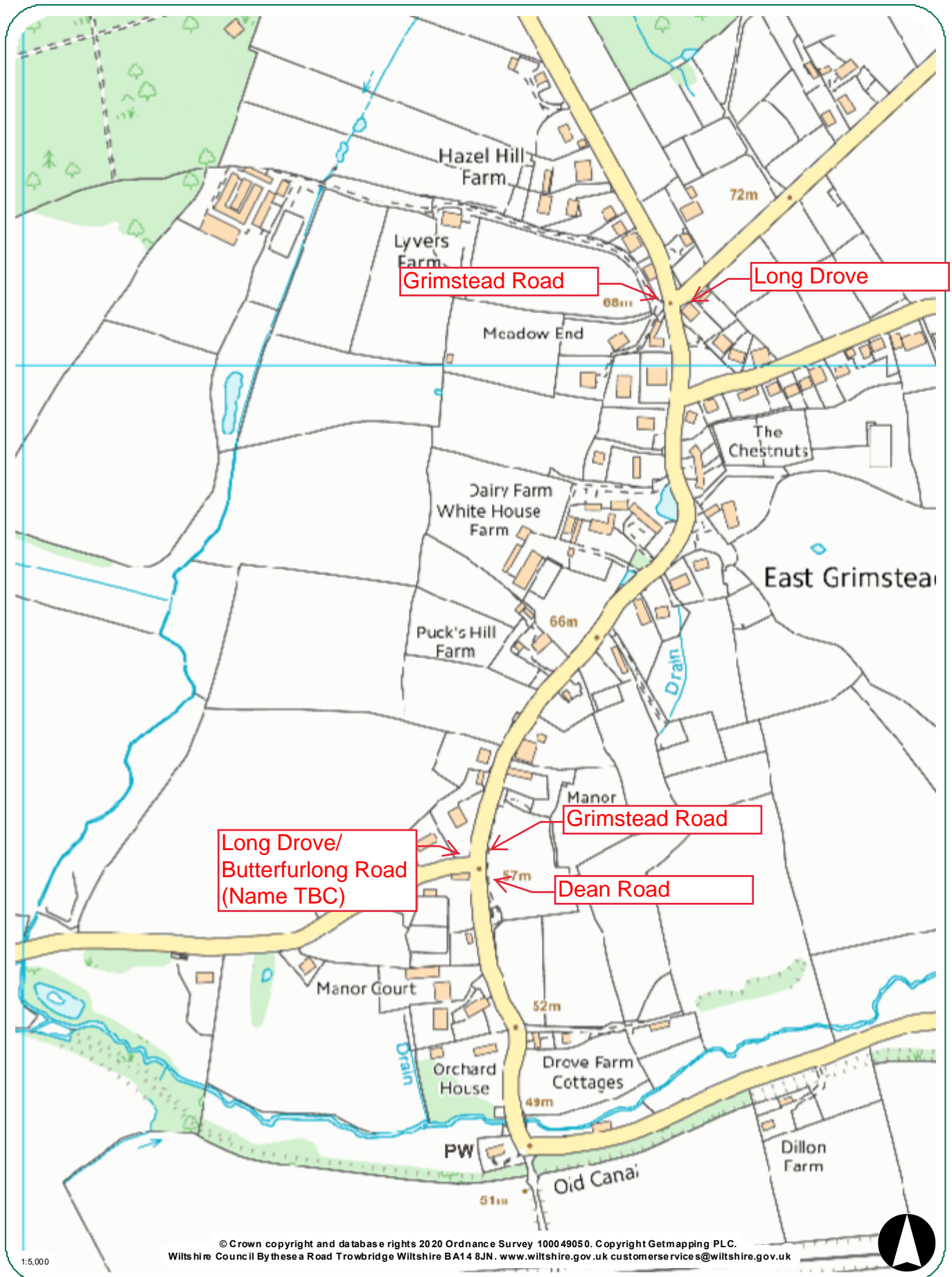
SOUTHERN CATG
GRIMSTEAD PARISH COUNCIL

DRAWING TITLE:

BUTTERFURLONG ROAD/LONG DROVE
NEW SIGNS & ROADMARKINGS

SCALES:	1:1000	SHEET SIZE:	A3
DRAWING No.	TBC	REVISION:	O
FILE REF:	BUTterfurlong jcn.dwg		

13-20-6 Grimstead Street Nameplates



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Wiltshire Council Bythesea Road Trowbridge Wiltshire BA14 8JN. www.wiltshire.gov.uk customerservices@wiltshire.gov.uk

13-20-10 MYNARSKI CLOSE/A345

Photograph 1



Photograph 2



Highways Improvement Request Form

Contact Details

Name:	Nicky Ashton	Date:	16/09/2020
Address:	c/o Redlynch Village Hall, Vicarage Rd, Lover, Wilts, SP5 2PG		
Telephone No:	01725 513245		
Email Address:	clerk@redlynchparishcouncil.org		

Issue Details

Location of Issue:	Street nameplates within Redlynch Parish
Community Area:	Southern Wiltshire
Parish or Town Council:	Redlynch Parish Council
Nature of Issue:	
<p>There are a number of street nameplates within the parish which are illegible and generally in a poor state of repair. The Parish Council have been approached on a number of occasions by residents asking for replacement nameplates or for maintenance works to be carried out so they are legible. The Parish Council have referred these complainants to Wiltshire Council as the nameplates are their responsibility. However, understandably this is not necessarily a priority for Wiltshire Council and the nameplates continue to deteriorate and give a general feeling of neglect and become unsightly. The Parish Council, after receiving another request from a resident to replace a nameplate, decided to carry out a survey on the state of all nameplates in the parish. This survey highlighted approx. 60 nameplates requiring some form of maintenance.</p>	
How long has it been an issue?	
What would you like done to resolve this issue?	
<p>It was agreed to approach the Lover Repair Café based in the parish to enquire if they would be willing to work with the Parish Council to repair these nameplates to their original state. An agreement has been made and with the approval of Wiltshire Highways, volunteers from the Lover Repair Café will be carrying out the repairs. It has been agreed that the Parish Council will pay for all the necessary materials and will pay an amount of approx. £15 for each nameplate that is restored. Due to the number of nameplates it has been estimated that the total cost will be in the region of £1200. The Parish Council would like to apply to CATG for the sum of £600 towards these repairs. It is worth pointing out that Lover Repair Café work on the basis of donations and these donations are then passed to a local cause/charity. The Repair Café has so far raised over £2000 to help and support the NHS Staff at Salisbury General Hospital. The Parish Council feels that this is a worthwhile collaborative project which not only benefits the parish and residents but also assists in supporting worthwhile local causes at the same time.</p>	
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	Yes

This form needs to be completed and e-mailed or sent to your local Town or Parish Council. Town and Parish contact details are available via the link below:

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

